

Washington D.C.

Sunday, January 20, 2019 – Friday, January 25, 2019

Once again, FCMS is planning an annual trip to our nation's capital. We hope that your child will be able to participate. **Eligibility – Students will not be allowed to attend this trip if your child has any of the following: outstanding balances, overdue/lost books, excessive (5 or more) unexcused absences, two or more Dean Referrals, or a Referral which results in out of school suspension. WE START KEEPING TRACK OF YOUR BEHAVIOR FROM THE BEGINNING OF THE SCHOOL YEAR!!!!** Administration reserves the right to revoke field trip privileges and deny refunds (depending on field trip timeline). Students will be required to complete ALL make up work (classes will continue during the D.C. trip) and turn it in upon their return to school.

We have limited space available for 8th grade students and parent chaperones. Parents please take note*** Spaces will fill up probably within the first 24 hours so act quickly. If you are a RN and would like to chaperone, please indicate this on your child's discipline contract. **Chaperones must pay the \$200 initial deposit when they turn these forms in to be added to the list.** We will take 4 – 8 adults from the faculty, staff and administration. We hope to take two or more buses, however the second bus will not be added if we do not have a full bus. A waiting list will be created for additional buses. If enough students sign up, we can get another full bus. If not, as students drop off, get in trouble, etc. the students who are on the waiting list will get spots that open up on a first come first serve basis.

Costs:

Cost for students is \$869.00 each/quad occupancy. Parent cost is \$939.00/double occupancy. **An initial deposit of \$200 (this is the 1st \$200 of your final payment) is required along with the completed and signed white forms: Discipline Contract, Medical Form Release and Cancellation Fees Schedule. Keep the green forms for your records.** Mr. Whitmer, 8th grade Social Studies teacher will be accepting deposits and paperwork in the cafeteria on Wednesday September 12th, Thursday September 13th, and Friday September 14th at 7:15 a.m. First come, first served. Deposits and forms will not be accepted before that time. **Full remaining payment should be made on or before Wednesday, November 7th.** After the initial deposit, payments can be sent in at any time and given to Mr. Whitmer in Portable #1 between 7:30 a.m. and 7:50 a.m. Deposits are fully refundable (minus the \$75 cancellation fee) up to November 21st 2018. After November 21st, refunds will be prorated. Checks are to be made payable to Fruit Cove Middle and should include your child's name and Homeroom teacher. If you have any questions, you may contact Mr. Whitmer at Steve.Whitmer@stjohns.k12.fl.us. Deposits will not be accepted if all forms are not completely filled out and signed. **NO EXCEPTIONS!!!** Chaperones please send in a deposit for you of \$200 on a SEPERATE CHECK than that of your child. Please

include your child's name on the check. **You may also pay using SchoolPay.**

- This is an option if you would like to use your Visa, Mastercard or Discover Card.
 - SchoolPay is the easiest and the most preferred method of payment.
 - With SchoolPay comes a 3% surcharge for use.
 - Fill out the section in the white forms that states that you would like to use school pay and follow the instructions. **(You still have to have the forms filled out and get in line with everyone during the collection dates to hold your spot for the trip.)**
 - You can put your payment, at least the 1st \$200, in to SchoolPay from September 14th-17th once I have your forms properly filled out and turned in along with everyone else's. **If you do not get at least the first \$200 in to SchoolPay by September 17th you get moved to the back of the line and could be on the wait list if there is one.**
- Remember to get the paperwork in when I am in the cafeteria!!!!!!!

The below dates are set by Bailey Tours, Incorporated in case of cancellation. We ask that you give your request in writing to Mr. Whitmer and the paperwork will be processed as soon as possible. At that time, the next student on the waiting list will be contacted and informed of the available occupancy for the trip.

If your child should cancel for any reason, you will forfeit \$75 of your deposit for office processing in addition to any cancellation penalties that apply below.

Cancellation Penalties: Prior to November 21, 2018 - full refund minus the \$75 forfeit collection for paperwork processing at FCMS.

Bailey's Tours Incorporated Refund Schedule:

November 22- December 4, 2018	(minus \$150 and \$75 forfeit collection)
December 5 – December 19, 2018	(minus \$400 and \$75 forfeit collection)
December 20 – , 2018 January 2, 2019	(minus \$650 and \$75 forfeit collection)
January 3, 2019 to day of departure	NO REFUND

(No refund for any unused portion of the trip)

Please keep this sheet and the itinerary sheet for your records.

Thank you,

Mr. Whitmer
U.S. History